

SAFETY PLAN

Prepared by:

Tim Derr Safety Officer

League I.D. - 208-01-10

GENERAL INFORMATION

SAFETY GOALS:

- 1. Provide a safe environment so that our players can learn and enjoy the games of baseball and softball
- 2. Provide clear instructions to the coaches in order to effectively deal with any injuries in a prompt and safe fashion.
- 3. Provide a system for reporting any injuries quickly and in a well documented manner.
- 4. Provide immediate first aid to any injured player.
- 5. Provide a clear procedure for handling any serious injuries.
- 6. Provide an injury avoidance plan.
- 7. Provide First Aid Training for Managers, Coaches, and Umpires (see p. 11)
- 8. Provide Coaching Fundamentals Training by League Coordinators (see p. 12)

IMPORTANT PHONE NUMBERS:

- SAFETY OFFICER—Tim Derr (302)379-4535 safetyofficer@motilittleleague.com
 SAFETY OFFICER Colleen Stanton (302) 530-4074 licplease@aol.com
- 2. EMERGENCIES: (posted in concession stands at Duke and Silver Lake complexes)

Police and Ambulance - (911)

Middletown Police - (302) 378-8399

Middletown Fire Co. - (302) 378-7799

State Police - Troop 9, Odessa - (302) 378-3075

League President - Hubert Lee - (302) 345-6071

HOW TO AVOID ACCIDENTS AND INJURIES

- 1. Inspect the Fields prior to every Game (Responsibility of Home Plate Umpire and managers)
 - a. Look for unsafe holes or stones on the field
 - b. Dress the Pitcher's mound and Batter's Box
 - c. Check all dugout and outfield fences
 - d. Check dugouts for debris
 - e. Be sure bases are properly anchored
- 2. Inspect Your Equipment prior to every Game (also see p.13)
 - a. Check Catcher's gear for proper straps and hardware (gear must be worn by a player, not a coach, when warming up pitchers and during PRACTICE)
 - b. Catcher's mask must have a safety flap for the throat area
 - c. All bats and helmets must be properly stored in the dugout area. NO WEIGHTED DONUTS ARE PERMITTED. Only weighted sleeves are allowed.
 - d. Catchers must wear protective cups
- 3. Have a Pre-Game Discussion (Responsibility of Home Plate Umpire)
 - a. Should include umpires and coaches for both teams
 - b. Encourage everyone to create a positive atmosphere
 - c. Discuss any time limits or curfews
 - d. Discuss sportsmanship and establish umpire's control of the game
 - e. Review ground rules
 - f. Establish location of emergency phone or cell phone

WHAT TO DO IN CASE OF AN ACCIDENT OR INJURY

AT SILVER LAKE COMPLEX:

- 1. Call 911 for any serious injuries. Always error on the side of caution. Pay phone is located in the concession area or use cell phone. Trauma First Aid Kits available at Concession Stand and Jr/SR Baseball and Softball press boxes
- 2. Provide first aid as necessary. Ice and First Aid Kits are available in the Concession Area. (First Aid Kit to be checked periodically throughout the season by Safety Officer or Concession Committee Chairman)
- Contact Parents of injured player
- 4. Fill out an accident report and notify the Safety Officer or other League Official as soon as possible. Report forms available in concession area.
- 5. Discuss the situation with your team to ease anxiety
- 6. Remember that M.O.T. Little League Insurance is only supplemental to individual's Health Insurance Policy.

AT DUKE FIELD COMPLEX:

- 1. Call 911 for any serious injuries. Always error on the side of caution. Phone is located in the concession area or use cell phone. Trauma First Ald Kits available at Concession Stand
- 2. Follow steps 2 6 above.

COMMON SENSE SAFETY PRACTICES AND TIPS DURING EVERY GAME

- 1. All players and coaches not in the field must stay in the dugout at all times
- 2. Managers are responsible for proper sportsmanship from both their players and parents
- All on-deck batters must be in a protected area and must wear protective batting helmets. No on deck batters are permitted for Leagues with players 12 years old or younger.
- 4. Warm-up of relief pitchers may be done only in approved areas. Catchers must wear a mask. If the pitcher and catcher are exposed to batted balls, another player must protect the warm-up area and wear a batting helmet.
- 5. Only players and coaches of participating teams are permitted in the dugouts
- 6. Home teams are responsible for raking the infield, batting area, and mound after every game
 - 7. Players may not wear watches or jewelry during the game
 - 8. Base runners and batters must wear protective helmets at all time
 - 9. A pitcher in the Instructional League and lower are required to wear a face mask or a helmet with a face mask. We purchased extra masks for Major players on up.

SAFETY ADDITIONS FOR 2013

- 1. Continued mandatory Volunteer Application form and sex abuse check. Expanded check to include the National register. The League expanded process to a complete background check for this season. Ms. Julie Eide (Player Agent) performed checks of all Officers, Board Members, Coaches, and other volunteers via internet @ www.state.de.us/dsp/sexoff/index.htm. and www.nsopr.gov. This check will be performed during the week of February 28, 2013. (Failure to fill out this form, or being listed as an offender, will result in immediate suspension from all League Activities)
- 2. Distributed information package to all managers on draft day including the following documents:
 - a. Listing of 2013 Officers and League Coordinators
 - b. Outline of Fundamentals Training (Mar.'13) and First Aid clinic (March '13)
 - c. Incident / Injury Tracking Form (also are to be used to record "near miss" occurrences; these to be submitted to League Coordinator and then on to Safety Officer for tracking purposes)
 - d. AIG Accident Notification Form
 - e. Parent Information and Mandatory Volunteer Form
 - f. New First Aid Kit and Ice Packs
 - g. All Insurance and accident forms are posted on website.
 - h. All concessions stands have blank insurance and accident forms and a mailbox for completed forms
- 3. Baseball and Softball Managers and Coaches will attend a "Fundamentals Clinic" given by Executive Committee Members on March 21, 2013 to meet the fundamentals requirement this year (see pp.12a, 12b & 12c). A form verifying attendance has been developed. (see p.12f) This form will be compiled by each League Coordinator and filed with the Safety Officer to assure attendance by every team and also each coach and manager at least once every 3 years.

Continued use of coaching fundamentals DVD's to assist coaches. Each League coordinator is responsible for making these training aids available to managers and coaches to supplement to the "Fundamentals Clinic" (see pp. 12d & 12e).

- 4. Continued use of forms for verification of equipment pick-up and return by League Coordinator (see attached pages 13a, 13b, 13c)
 - 5. Continued use of mandatory Parent / Player Code of Conduct (see p.8), 8k)
 - Continued use of attendance verification form for First Aid Training (see p. 11c) This form to be compiled by each League Coordinator and filed with the Safety Officer to assure attendance by each team and also each coach and manager at least once every 3 years.
 - Continued use of 2 ea Sky Scan Lightning Detectors. One placed at Silver Lake Complex and one at Duke Field complex. We purchased fog horns to notify all fields to leave the premises.

- 9. Appointed two Safety Officers for this season to help with the growth of our League.
- 10. Spot inspection of each team 3 times throughout the season. Verifying the proper forms is present and First aid kit is present and stocked. A Safety Officer checklist was created to use throughout the season.
- 11. Purchased new durable First Aid Kits and posted labels on them with contact information. Little League will store extra supplies at both complexes in our storage facilities. Purchased 4 Trauma First Aid Kits for serious injuries. One is at our Duke complex in the concession stand. Three at our Silver Lake, 1 in the concession stand, 1 each at our JR/SR baseball and softball fields.
- 12. New signs about concession stand safety are to be posted in each stand. Volunteers will be required to read the safety rules and relative safety information.
- Setting an inclement weather policy to include thunder, lighting and heat index.
- 14. Introduced disciplinary action for Safety violations.
- 15. All Board Approved Volunteer will be required to wear an ID badge.
- 16. All Managers, Coaches and Team Parent must attend a Safety Meeting.
- 17. Town of Middletown inspects all the fields and lights before the season starts.

ACCIDENT REPORT AND PARENT INFORMATION FORMS

- 1. Incident / Injury Tracking Report (to be used to record accidents that might result in a future insurance or liability claim and also to frack "Near Misses")
- 2. AIG Accident Notification Forms (to be used only if an accident needs to be reported to Little League Headquarters for insurance claim purposes)
- 3. Parent Information Packet (includes insurance information and a mandatory form for volunteers)
- 4. Parent / Player Code of Conduct Form

Activities/Reporting

A Safety Awareness Program's Incident/Injury Tracking Report

B.) © Challenger © Senior (14-16) © Senior (14-16) © Tryout © Travel to Position/Role of pers		tate ZIP:		Date of Birth:	Sex: Di	Male 🛛 Female
Injured Person's Name: Address: City: Parent's Name (If Player) Parents' Address (If Diffincident occurred white A.) In Baseball B.) In Challenger In Senior (14-16) C.) In Tryout In Travel to Position/Role of person. In Batter In Third In Umpire		tateZIP:		Age:	Sex: Di	Male 🗇 Female
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© Senior (14-16) [C.) © Tryout © Travel to © Position/Role of pers D.) © Batter © Third © Umpire	⊒ T-Ball (5-8)	☐ Minor (7-12)	☐ Major (9-	-12) 🗂 Junio	r (13-14))
C.) G Tryout G Travel to Position/Role of pers D.) G Batter G Third G Umpire	i i	8)				
Travel to Position/Role of pers D.) Batter Third Umpire	☐ Practice	☐ Game	Tournam	ent 🖽 Spec	ial Event	
D.) 🖪 Batter 🗂 Third 🗂 Umpire	Travel from	☐ Other (Describe);			
D.) 🖪 Batter 🗂 Third 🗂 Umpire	on(s) involved in	incident:				
☐ Third☐ Umpire	🖪 Baserunner	☐ Pitcher	Catcher Catcher		Base	
	Short Stop	☐ Left Field	Center F		t Field	
Time of initim?	☐ Coach/Manager		☐ Voluntee			
Was first aid required Was professional me (If yes, the player mus		- Vac fil	No Ifves	what		
Type of incident and	location:					omb u mad
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🖪 Base Path: 🛚 🗈	Running or 🗓 Si			iting Area		Car <i>or 🗅</i> Bike o
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☐ Grounds Defec	st .			stomer/Bystande		Other:
G Other:						
Please give a short	description of incl	ident:			***************************************	
Could this accident	have been avoide	d? How:				- contributa naci
This form is for Little tive ideas in order to For all claims or injur Accident Notification Williamsport (Attentic a copy for District file				~~~ ~ ~~~~~~~~	ana/or to	Cournogra hosi
Prepared By/Position	League purposes of improve league safties which could be form available form	come claims, pleas n your league presi	e fill out and ident and se artment). Also rted to Willia	turn in the officend to Little Lead	ial Little jue Head District S as poss	League Baseba dquarters in afety Officer wit lible.

Signature:

Little League, Baseball & Softball CLAIM FORM INSTRUCTIONS



WARNING — It is important that parents/guardians and players note that: Protective equipment cannot prevent all injuries a player might receive while participating in baseball/softball.

To expedite league personnel's reporting of injuries, we have prepared guidelines to use as a checklist in completing reports. It will save time -- and speed your payment of claims.

The NUFI Accident Master Policy acquired through Little League contains an "Excess Coverage Provision" whereby all personal and/or group insurance shall be used first.

The Accident Claim Form must be fully completed, including a Social Security Number, for processing.

To help explain insurance coverage to parents/guardians refer to What Parents Should Know on the internet that should be reproduced on your league's letterhead and distributed to parents/guardians of all participants at registration time.

If injuries occur, initially it is necessary to determine whether claimant's parents/guardians or the claimant has other insurance such as group, employer, Blue Cross and Blue Shield, etc., which pays benefits. (This information should be obtained at the time of registration prior to tryouts.) If such coverage is provided, the claim must be filed first with the primary company under which the parent/guardian or claimant is insured.

When filing a claim, all medical costs should be fully itemized and forwarded to Headquarters. If no other insurance is in effect, a letter from the parent's/guardian's or claimant's employer explaining the lack of group or employer insurance should accompany the claim form.

The NUFI Accident Policy is acquired by leagues, not parents, and provides comprehensive coverage at an affordable cost. Accident coverage is underwritten by National Union Fire Insurance Company of Pittsburgh, Pa. This is a brief description of the coverage available under the policy. The policy will contain limitations, exclusions, and termination provisions.

With your league's cooperation, insurance rates have increased only three times since 1965. This rate stability would not have been possible without your help in stressing safety programs at the local level. The ASAP manual, League Safety Officer Program Kit, is recommended for use by your Safety Officer. In 2000 the State of Virginia was the first state to have its accident insurance rates reduced by high participation in ASAP and reduction in injuries. In 2002, seven more states have had their accident insurance rates reduced, as well. They are Alaska, California, Delaware, Idaho, Montana, Washington, Wisconsin.

TREATMENT OF DENTAL INJURIES

Deferred Dental Treatment for claims or injuries occurring in 2002 and beyond: If the insured incurs injury to sound, natural teeth and necessary treatment requires that dental treatment for that injury must be postponed to a date more than 52 weeks after the date of the injury due to, but not limited to, the physiological changes occurring to an insured who is a growing child, we will pay the lesser of the maximum benefit of \$1,500.00 or the reasonable expense incurred for the deferred dental treatment. Reasonable expenses incurred for deferred dental treatment are only covered if they are incurred insured insured's 23rd birthday. Reasonable Expenses incurred for deferred root canal therapy are only covered if they are incurred

CHECKLIST FOR PREPARING CLAIM FORM

- 1. Print or type all information.
- 2. Complete all portions of the claim form before mailing to our office.
- 3. Be sure to include league name and league ID number.

PART I - CLAIMANT, OR PARENT(S)/GUARDIAN(S), IF CLAIMANT IS A MINOR

- 1. The adult claimant or parent(s)/guardians(s) must sign this section, if the claimant is a minor.
- 2. Give the name and address of the injured person, along with the name and address of the parent(s)/guardian(s), if claimant is a minor.
- 3. Fill out all sections, including check marks in the appropriate boxes for all categories. Do not leave any section blank.

 This will cause a delay in processing your claim and a copy of the claim form will be returned to you for completion.
- 4. It is mandatory to forward information on other insurance. Without that information there will be a delay in processing your claim. If no insurance, written verification from each parent/spouse employer must be submitted.
- 5. Be certain all necessary papers are attached to the claim form. (See instruction 3.) Only itemized bills are acceptable.
- 6. On dental claims, it is necessary to submit charges to the major medical and dental insurance company of the claimant, or parent(s)/guardian(s) if claimant is a minor. "Accident-related treatment to whole, sound, natural teeth as a direct and independent result of an accident" must be stated on the form and bills. Please forward a copy of the insurance company's response to Little League Headquarters. Include the claimant's name, league ID, and year of the injury on the form.

PART II - LEAGUE STATEMENT

- 1. This section must be filled out, signed and dated by the league official.
- 2. Fill out all sections, including check marks in the appropriate boxes for all categories. Do not leave any section blank.

 This will cause a delay in processing your claim and a copy of the claim form will be returned to you for completion.

IMPORTANT: Notification of a claim should be filed with Little League International within 20 days of the incident for the current season.

LITTLE LEAGUE® BASEBALL AND SOFTBALL ACCIDENT NOTIFICATION FORM CHARTIS INSTRUCTIONS

Send Completed Form To: Little League, International 539 US Route 15 Hwy, PO Box 3485 Williamsport PA 17701-0485 Accident Claim Contact Numbers: Phone: 570-327-1674 Fax: 570-326-9280

- 1. This form must be completed by parents (if claimant is under 19 years of age) and a league official and forwarded to Little League Headquarters within 20 days after the accident. A photocopy of this form should be made and kept by the claimant/parent. Initial medical/ dental treatment must be rendered within 30 days of the Little League accident.
- 2. Itemized bills including description of service, date of service, procedure and diagnosis codes for medical services/supplies and/or other documentation related to claim for benefits are to be provided within 90 days after the accident date. In no event shall such proof be furnished later than 12 months from the date the medical expense was incurred.
- 3. When other insurance is present, parents or claimant must forward copies of the Explanation of Benefits or Notice/Letter of Denial for each charge directly to Little League Headquarters, even if the charges do not exceed the deductible of the primary insurance program.
- 4. Policy provides benefits for eligible medical expenses incurred within 52 weeks of the accident, subject to Excess Coverage and Exclusion provisions of the plan.
- 5. Limited deferred medical/dental benefits may be available for necessary treatment incurred after 52 weeks. Refer to insurance brochure provided to the league president, or contact Little League Headquarters within the year of injury.
- Accident Claim Form must be fully completed including Social Security Number (SSN) for processing.

6. Accident Claim Form must be fully completed - I	including Social Security in	rumber (3014) -	for processing.		
League Name				League I.D	
	PART 1	Date of Birth (N			
Name of Injured Person/Claimant	SSN	1			Sex □ Female □ Ma
Name of Parent/Guardian, if Claimant is a Minor		Home Phone (Inc. Area Code)	Bus. Phone	(Inc. Area Code)
Address of Claimant	Addre	ss of Parent/Gu	ardian, if differer	nt .	
The Little League Master Accident Policy provides per injury. "Other insurance programs" include fam employer for employees and family members. Pleat Does the insured Person/Parent/Guardian have as	ase CHECK the appropria nv insurance through: E	te boxes below. mployer Plan	If YES, follow in ☐Yes ☐No	struction 3 School F	above. Ian □Yes □
	In	dividual Plan	□Yes □No	Dental P	lan □Yes □
Date of Accident Time of Acciden	t Type of Injury				
Describe exactly how accident happened, including					
☐ CHALLENGER ☐ MINOR (6 ☐ TAD (2ND SEASON) ☐ LITTLE LEAGUE(9 ☐ JUNIOR (13	4-7) MANAGER, CC 6-12) VOLUNTEER U 9-12) PLAYER AGEN 2-14) OFFICIAL SCC 3-16) SAFETY OFFIC	JMPIRE C IT C REKEEPER C CER C	PRACTICE SCHEDULED TRAVEL TO TRAVEL FRC TOURNAMEN	M T	SPECIAL EVENT (NOT GAMES) SPECIAL GAMEI (Submit a copy of your approval from Little League Incorporated)
I hereby certify that I have read the answers to all complete and correct as herein given. I understand that it is a crime for any person to insubmitting an application or filing a claim containing thereby authorize any physician, hospital or other that has any records or knowledge of me, and/or Little League and/or National Union Fire Insurance as effective and valid as the original.	tentionally attempt to defra ng a false or deceptive sta r medically related facility,	he best of my kind or knowingly tement(s). See insurance comply, or our health, Pa. A photostaf	nowledge and be facilitate a frau Remarks section pany or other org to disclose, whe ic copy of this au	blief the info d against an n on reverse panization, inever requi athorization	n insurer by e side of form. Institution or person ested to do so by shall be considere
Light Grant and Foundation					
Date Claimant/Parent/Guard	dian Signature				

Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

For Residents of New York:

Any person who knowingly and with the intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

lame of League	Name of Injured F	Person/Claimant	aimant) League I.D. Number
Name of League Official			Position in League
Address of League Official	-		Telephone Numbers (Inc. Area Codes) Residence: ()
			Business: () Fax: ()
Vere you a witness to the accide Provide names and addresses o	ent? □Yes □No f any known witnesses to the reporte	ed accident.	
theck the boxes for all appropris	ate items below. At least one item in	each column must be sele	ected.
POSITION WHEN INJURED 01 1ST 02 2ND 03 3RD 04 BATTER 05 BENCH 06 BULLPEN 07 CATCHER 08 COACH 09 COACHING BOX 01 DUGOUT 01 MANAGER 12 ON DECK 13 OUTFIELD 14 PITCHER 15 RUNNER 016 SCOREKEEPER 17 SHORTSTOP 18 TO/FROM GAME 19 UMPIRE 20 OTHER 21 UNKNOWN 22 WARMING UP	INJURY O1 ABRASION O2 BITES O3 CONCUSSION O4 CONTUSION O5 DENTAL O6 DISLOCATION O7 DISMEMBERMENT O8 EPIPHYSES O9 FATALITY O10 FRACTURE O11 HEMATOMA O12 HEMORRHAGE O13 LACERATION O14 PUNCTURE O15 RUPTURE O15 RUPTURE O16 SPRAIN O17 SUNSTROKE O19 UNKNOWN O20 PARALYSIS/ PARAPLEGIC	PART OF BODY 01 ABDOMEN 02 ANKLE 03 ARM 04 BACK 05 CHEST 06 EAR 07 ELBOW 08 EYE 09 FACE 10 FATALITY 11 FOOT 12 HAND 13 HEAD 14 HIP 15 KNEE 16 LEG 17 LIPS 18 MOUTH 19 NECK 19 NECK 20 NOSE 21 SHOULDER 22 SIDE 23 TEETH 24 TESTICLE WKIST 26 UNKNOWN FINGER	CAUSE OF INJURY O1 BATTED BALL O2 BATTING O3 CATCHING O4 COLLIDING WITH FENCE O6 FALLING O7 HIT BY BAT O8 HORSEPLAY O9 PITCHED BALL O10 RUNNING O11 SHARP OBJECT O12 SLIDING O14 THROWING O15 THROWING O15 THROWN BALL O16 OTHER O17 UNKNOWN
CONTRACTOR AND COMMONDATIONS	elmets with attached face guards? or □Optional At w	☐YES ☐NO what levels are they used?	P. 1. 1.
	amed claimant was injured while co also certify that the information conta	vered by the Little League ained in the Claimant's Not	Baseball Accident Insurance Policy at the lification is true and correct as stated, to the

General Liability Claim Form

Send Completed form to: Little League Baseball and Softball 539 US Route 15 Hwy P.O. Box 3485 Williamsport, Pennsylvania 17701-0485 (570) 326-1921 Fax (570) 326-2951

(570) 326-1921 Fax (570) 326-2951		(LEXINGTON USE ONLY)									
Telephone imme	diate notice to Little	League® Interna	tional		CM						
Insured	Name of League		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		League I.D. Nu			ı i		1	,
	Name of League	Official (please r	rint		(Used as location code)					<u> </u>	
	Address of Leagu	ue Official (Street	, City, State, Zip)	Phone No. (Res.)						
					Phone No. (Bu	s.)					
Time and	Date of Accident		Flour	□ AM □ PM	1)			
Place of Accident	Arising out of Operations conducted at										
	Mrs Palice Page	nd made? If yes y	where?								
	□ Vec	Police Report made? If yes, where? Yes No cause and describe facts surrounding accident (Use reverse side									
Description of Accident	State cause and o	lescribe lacts sur	ounding acciden	E (Ose leverse s	ne n. necoda)						
	Who owns Prem	ises			Person in charg	ge of Pre	mises				**************************************
Coverage	Limits	<u>, , , , , , , , , , , , , , , , , , , </u>			Elevator:			Produ	cts:	T	Cont
Data	BI/PD:	Me	d, Pay: None		Yes			Yes		<u> </u>	Yes
	Policy Number			Policy Dates: Begin: End:							
	is there any othe	er insurance appli	cable to this risk?	?							
Property:	Name of Owner		- 11 - 11 - 11 - 11 - 11 - 11 - 11 - 1		Description of	Property	,				
Damage	Address (Street, City, State, Zip)			Name of Insur	ance Co.		······································				
				Nature and Extent of Damages and Estimate of Repair					Cepair		
Insured	Name	<u></u>			Phone No. (F	Res)	-				
Person					Occupation		Ag	e			Married
and Indusion	Address (Stree	et, City, State, Z	1Þ <i>)</i>		Occupation.			,			Single
Injuries					Phone No. (Bus)						
	Employers Nam	e and Address									
	Did you provide medical attentio	or authorize on? □Yes □ No		Doctor's Name	and Address						
	Description of I										
	Where was the	injured taken afte	r accident?		Probable lengt	fh of Dis	ability				-
Witnesses:	Name, Address,	Phone Number						***************************************			
	Name, Address, Phone Number										
	Name, Address	s, Phone Number	——————————————————————————————————————			<u></u>					
					Boo	ition in L	eague				
Date of		Signature of	League Official:		1.08						

Applicable in Arizona

For your protection, Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.

Applicable in Arkansas, Delaware, District of Columbia, Kentucky, Louisiana, Maine, Michigan, New Jersey, New Mexico, New York, North Dakota, Pennsylvania, South Dakota, Tennessee, Texas, Virginia and West Virginia

Any person who knowingly and with intent to defraud any insurance company or another person, files a statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact, material thereto, commits a fraudulent insurance act, which is a crime, subject to criminal prosecution and [NY: substantial] civil penalties. In DC, LA, ME, TN and VA, insurance benefits may also be denied.

Applicable in California

For your protection, California law requires the following to appear on this form: Any person who knowingly presents a false or fraudulent claim for payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Applicable in Colorado

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policy holder or claimant for the purpose of defrauding or attempting to defraud the policy holder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Applicable in Florida and Idaho

Any person who Knowingly and with the intent to injure, Defraud, or Deceive any Insurance Company Files a Statement of Claim Containing any False, Incomplete or Misleading information is Guilty of a Felony.*

* In Florida - Third Degree Felony

Applicable in Hawaii

For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment, or both.

Applicable in Indiana

A person who knowingly and with intent to defraud an insurer files a statement of claim containing any false, incomplete, or misleading information commits a felony.

Applicable in Minnesota

A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

Applicable in Nevada

Pursuant to NRS 686A.291, any person who knowingly and willfully files a statement of claim that contains any false, incomplete or misleading information concerning a material fact is guilty of a felony.

Applicable in New Hampshire

Any person who, with purpose to injure, defraud or deceive any insurance company, files a statement of claim containing any false, incomplete or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638:20.

Applicable in Ohio

Any person who, with intent to defraud or knowing that he/she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Applicable in Oklahoma

WARNING: Any person who knowingly and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.



tion regarding off the crititisal records associated with the nome; which may not necessarily be the ogainst any person on the basis of race, creed, color, national origin, marital status, gender, sexual letter directly from Lexisterisis compilance with the Folf Credit Reporting Act containing informa-Please list three references, at least one of which has knowledge of your participation as other person or organization that may provide such information. I also understand that, only name motch searches can be performed you should notly valuateers that they will receive a conditional upon the league receiving no inappropriate information on my background. child abuse and criminal history records. I understand that, if appointed, my position is I hereby release and agree to hold harmless from liability the local Little League, Little regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, i am subject to suspension by the President and removal by the Board of Directors for * please be advised that ff you use Lexistexis and there is a name match in the few states where League Baseball, Incorporated, the officers, employees and volunteers thereof, or any be active with the organization, which may include a review of sex offender registries, organization to conduct background check(s) on me now and as long as I continue to NOTE: The local Little League and Little League Basebali, Incorporated will not discriminate AS A CONDITION OF VOLUNTEERING, I give permission for the Little League *LexisNexis Only attach to this application copies of background check reports that reveal convictions of this application Date Date System)s) used for background check (minimum of one must be checked) de proposition de la company de la compan LOCAL LEAGUE USE ONLY Criminal History Records Background check completed by league officer violation of Little League policies or principles. Applicant Name(please print or type) a volunteer in a youth program: Sex Offender Registry 🔲 If Minor/Parent Signature orientation or disability. Applicant Signature league volunteer. Name/Phone õ Are there any criminal charges pending against you regarding any crime(s) involving or against a minor? \square Yes \square No If yes, describe each in full: Have you ever been refused participation in any other youth programs? Yes 🗌 No 📙 In which of the following would you like to participate? (Check one or more.) If yes, list full name and A COPY OF VALID GOVERNMENT ISSUED PHOTO IDENTIFICATION MUST BE ATTACHED TO COMPLETE THIS APPLICATION. Field Maintenance 🗌 Have you ever been convicted of or plead guilty to any crime(s): Yes \square No Other 🗌 Previous volunteer experience (including baseball/softball and year): State Zip Community affiliations (Clubs, Service Organizations, etc.): Concession Stand Date Social Security # (mandatory with LexisNexis or upon request). Do you have children in the program? Yes ☐ No ☐ □ % **Business Phone** State Do you have a valid driver's license: Yes Special professional training, skills, hobbies: Special Certification (CPR, Medical, etc.): Scorekeeper Coach If yes, describe each in full: Driver's Licenseff: League Official E-mail Address: If yes, explain: Manager 🗌 Date of Birth what level? Occupation Cell Phone Employer Address Address Name City

1-02-11-voluhteer application 1/28/15



February 15, 2013

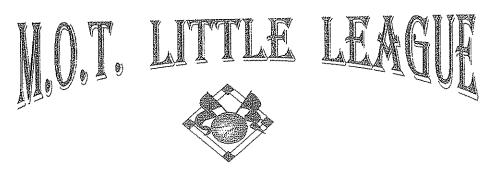
Dear MOT Little League Manager,

Enclosed please find information that I thought might be useful to you as you begin practice for the 2013 season. The following documents are included:

- 1. Listing of MOT Officers and League Coordinators
- 2.. 1 ea. Incident / Injury Tracking Report (to be used to record accidents that might result in a future insurance or liability claim and to document any "Near Misses"; make additional copies as needed or request through League Coordinator)
- 1 ea. Accident Notification Forms (to be used only if an accident needs to be reported to Little League Headquarters for insurance claim purposes; make additional copies or request through League Coordinator)
- 4. 1 ea. Parents Information Package (includes insurance information and a mandatory form for all volunteers. 1 set to be given to each player's parents. Make additional copies as needed or request through League Coordinator)

I hope this information is useful to you. Check with your coordinator or give us a call if you have any questions.

Safety Officer
Colleen Stanton
Safety Officer



Parent / Player Code Of Conduct 2013

Preamble:

The essential elements of character building and ethics in sports are embodied in the concept of sportsmanship and six core principles:

- 1. Trustworthiness
- 2. Respect
- 3. Responsibility
- 4. Fairness
- 5. Caring
- 6. Good Citizenship

The highest potential of sports is achieved when competition reflects these "six pillars of character".

My Child (or children) and I Therefore Agree:

- 1. I will not force my children to participate in sports
- 2. I will remember that children participate to have fun and that the game is for youth, not adults.
- 3. I will inform the coach of any disability or ailment that may affect the safety of my children or the safety of others.
- 4. I will learn the rules of the game and the policies of the MOT Little League.
- 5. I and my guests will be a positive role model for my children and encourage sportsmanship by showing respect and courtesy, and by demonstrating positive support for all players, coaches, umpires, League Officials, and spectators at every game, practice, or other sporting event.
- 6. I, my guests, and my children will not engage in any kind of unsportsmanlike conduct with any League Official, coach, player, parent, or umpire such as booing, taunting, refusing to shake hands, or using profane language or gestures.
- 7. I will not encourage any behaviors or practices that would endanger the health and well-being of the athletes.
- 8. I will teach my children to play by the rules and to resolve conflicts without resorting to hostility or violence.
- 9. I will demand that my children treat other players, coaches, League Officials, umpires, and spectators with respect regardless of race, creed, color, sex, or ability.
- 10. I will teach my children that doing one's best is more important than winning, so that my children will never feel defeated by the outcome of a game or his/her performance.

- 11. I will praise my children for competing fairly and trying hard, and make my children feel like winners every time.
- 12. I will never ridicule or yell at my children or other participants for making a mistake or losing a competition.
- 13. I will emphasize skill development at practices and how they benefit my children over winning. I will also de-emphasize games and competition in the lower age groups.
- 14. I will promote the emotional and physical well-being of the athletes ahead of any personal desire I may have for my children to win.
- 15. My children and I will respect the League Officials and umpires and their authority during games and will never question, argue with, or confront coaches at the game field, and will take time to speak with coaches at an agreed upon time and place.
- 16. I will demand a sports environment for my children that is free from drugs, tobacco, and alcohol, and I will refrain from their use at all sports events.
- 17. I will refrain from coaching my children or other players during games and practices, unless I am one of the official coaches of the team.

Failure to comply with the above listed statements may result in suspension or other disciplinary action as deemed appropriate by the MOT Little League Board of Directors.

Agreed by Parent/Guardian:	(Print Name)
	(Signature)
	(Date)
Players Marties:	•
(Print Player Name)	(Print Player Name)
(Print Player Name)	(Print Player Name)
(Print Player Name)	(Print Player Name)



Little League. Baseball and Softball M E D I C A L R E L E A S E



NOTE: To be carried by any Regular Season or Tournament Team Manager together with team roster or eligibility affidavit.

	Date of Birth	***************************************					
arent (s)/Guardian Name:		Relationship:					
arent (s)/Guardian Name:		Relationship:					
layer's Address:	City:	State	/Country: Zip:				
lome Phone:	Work Phone:	Mobile Pt	none:				
ARENT OR GUARDIAN AUTHO	DRIZATION:						
n case of emergency, if family ph mergency Personnel. (i.e. EMT, I	nysician cannot be reached, I hereby First Responder, E.R. Physician)	authorize my child to	be treated by Certified				
amily Physician:		Phone:					
ddress:	City:	State	e/Country:				
lospital Preference:			1				
arent Insurance Co:	Policy Na.:	Grou	o ID#:				
eague insurance Co:	Policy No.:	Leag	ue/Group ID#:				
i parent(s)/guardian cannot be	reached in case of emergency, cont	act:					
Name	Phone	R	elationship to Player				
Name	Phone		elationship to Player				
Please list any allergies/medical pr	roblems, including those requiring maint		i e				
Medical Diagnosis	Medication	Dosage	Frequency of Dosage				
Medical Diagnosis	Medication	Dosage	Frequency of Dosage				
Medical Diagnosis	Medication	Dosage	Frequency of Dosage				
Medical Diagnosis	Medication	Dosage	Frequency of Dosage				
		Dosage	Frequency of Dosage				
Date of last Tetanus Toxold Boost	ter:						
Date of last Tetanus Toxold Boost							

Don't Swing It

...Until You're Up to the Plate!



Don't let this happen to you, or to a teammate.

REMEMBER:

Don't pick up your bat until you leave the dugout, to approach the plate.

RULE 108, Notes

"1. The on-deck position is not permitted in Tee Ball, Minor League or Little League (Majors) Division. 2. Only the first batter of each half-inning will be allowed outside the dugout between the half-innings in Tee Ball, Minor League or Little League (Majors) Division."



FAVE YOU

- Walked field for debris/foreign objects
- Inspected heimets, bats, catchers' gear
- Made sure a First Aid kit is available
- Checked conditions of fences, backstops, bases and warning track
- Made sure a working telephone is available
- **T** Held a warm-up drill



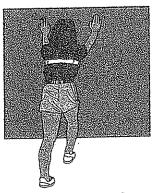
REMEMBER:

Coaches and managers must not warm up pitchers. Let Players Catch.

23(0) 5 8 (0) 2

"...Managers or coaches must not warm up a pitcher at home plate or in the bull pen or elsewhere at any time. They may, however, stand to observe a pitcher during warm-up in the bull pen."

Suggestions for Warm-up Drills



Heel Cord Stretches

Lean against a wall. Reach one leg behind you. Keep the knee straight, heel on the ground, and toes pointed forward. Slightly bend the leg that's closer to the wall. Lean forward. You should feel the stretch along the back of your calf. Repeat with other leg.



Shoulder Stretches #1

Stand or sit, holding your throwing arm at the wrist with your other hand. Put your arm over your head and pull gently, feeling your upper arm against your head. You should feel the stretch inside your shoulder.

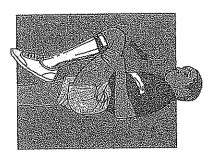


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Head and Neck Circles

Make a circle with your head, going around first in one direction five times. Then reverse and make five circles in the opposite direction.



Low Back Stretches

Lie on your back, bring one knee up, and pull the knee slowly toward your chest. Hold and repeat three times. Switch legs and repeat.



Shoulder Stretches #2

Stand or sit, holding onto the elbow of your throwing arm with your other hand. Gently pull your throwing arm across your chest. You should feel the stretch inside your shoulder, especially at the back.



Shoulder Stretches #3

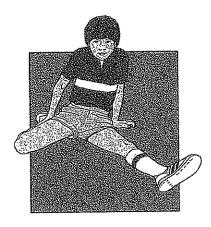
Stand or sit with your pitching arm out to the side and your elbow bent. Move your arm back until you feel the stretch in the front of your shoulder.



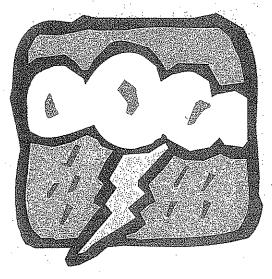
Sit on the ground. Stretch both legs out in front of you. Reach forward, touching your toes. Eventually, you want to lean forward far enough to put your head on you knees. You should feel the stretch along the backs of your legs.

Thigh Stretches #2

Sit on the ground with one leg stretched out in front of you. Bend the other knee and put your foot behind you. Lean backwards. You should feel the stretch along the front of your thigh.



If You See It, Flee It; If You Hear It, Glear It



REMEMBER:

- Track approaching storms the best way possible: Internet radar websites, dedicated storm warning system at field, or other storm warnings
- Evacuate fields when storms are about 10 miles away: Have players and spectators go to enclosed building or to cars with windows rolled up
- Clear fields immediately after thunder has been heard or lightning seen!

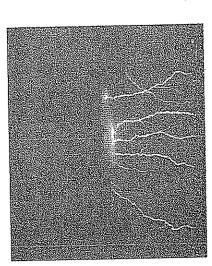
PLEASE WAIT!

- Wait 30 minutes before returning to play after last sign of lightning activity in your area
- Cars shouldn't leave until the game is called, so all players can be accounted for

Guidelines from the National Oceanic and Atmospheric Administration's (NOAA) National Weather Service

What to do if someone is struck by lightning

- Lightning victims do not carry an electrical charge, are safe to handle, and need immediate medical attention.
- ► Call for help. Have someone call 9-1-1 or your local ambulance service. Medical attention is needed as quickly as possible.
- immediate cause of death in lightning fatalities. However, some deaths can be prevented if the victim receives the proper first aid immediately. Check the victim to see that they are breathing and have a pulse and continue to monitor the victim until help arrives. Begin CPR if necessary.
- If possible, move the victim to a safer place. An active thunderstorm is still dangerous. Don't let the rescuers become victims. Lightning CAN strike the same place twice.



MOAA

STAY INFORMED

Listen to NOAA Weather Radio for the latest forecast and for any severe thunderstorm WATCHES or WARNINGS. Severe thunderstorms produce winds of 58 mph or greater, or hail 3/4 of an inch or larger in diameter.

A severe thunderstorm WATCH is issued when conditions are favorable for severe weather to develop.

A severe thunderstorm WARNING is issued when severe weather is imminent. National Weather Service personnel use information from weather radar, satellite, lightning detection, spotters, and other sources to issue these warnings.



NOAA WEATHER RADIO IS THE BEST WAY TO RECEIVE FORECASTS AND WARNINGS FROM THE NATIONAL WEATHER SERVICE.

Remember that all thunderstorms produce lightning and all lightning can be deadly to those outside.

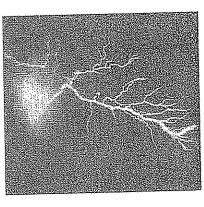
Lightning Safety Awareness Week is the last full week of June. For additional information on lightning or lightning safety, visit NOAA's lightning safety web site:

http://www.lightningsafety.noaa.gov

or contact us at

National Weather Service P.O. Box 1208 Gray, Maine 04039 GYX 0301 (August 2003) - Revised

Coach's and Sports Official's Guide to Lightning Sufety...



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LICHINNE...

A SAFETY GUIDE

U.S. DEPARTMENT OF COMMERCE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

NATIONAL WEATHER SERVICE



This safety guide has been prepared to help coaches and sports officials recognize the dangers of lightning and

Gray, Maine

take appropriate safety precautions.

LICHTNING KLLS Play It Safe!

Each year in the United States, more than four hundred people are struck by lightning. On average, about 70 people are killed and many others suffer permanent neurological disabilities. Most of these tragedies can be avoided if proper precautions are taken. When thunderstorms threaten, coaches and sports officials must not let the desire to start or complete an athletic activity hinder their judgment when the safety of participants and spectators is in jeopardy.

It is important for coaches and officials to know some basic facts about lightning and its dangers

- All thunderstorms produce lightning and are daugerous. In an average year, lightning kills more people in the U.S. than either tornadoes or hurricanes.
- Lightning often strikes outside the area of heavy rain and may strike as far as 10 miles from any rainfall. Many deaths from lightning occur ahead of storms because people wait too long before seeking shelter, or after storms because people return outside too soon.
- Anytime thunder, you are in danger.
 Anytime thunder is heard, the thunderstorm is close enough to pose an immediate lightning threat to your location.
- Lightning leaves many victims with permanent disabilities. While only a small percentage of lightning strike victims die, many survivors must learn to live with very serious, life-long disabilities.

To avoid exposing athletes and spectators to the risk of lightning take the following precautions

- imminent. Prior to an event, check the latest forecast and, when necessary, postpone activities early to avoid being caught in a dangerous situation. Stormy weather can endanger the lives of participants, staff, and spectators.
- Know where people will go for safety plan. Know where people will go for safety, and know how much time it will take for them to get there. Have specific guidelines for suspending the event or activity so that everyone has time to reach safety before the threat becomes significant. Follow the plan without exception.
- ▶ Keep an eye on the sky. Pay attention to weather clues that may warn of imminent danger. Look for darkening skies, flashes of lightning, or increasing wind, which may be signs of an approaching thunderstorm.
- immediately suspend your event and instruct everyone to get to a safe place. Substantial buildings provide the best protection. Once inside, stay off corded phones, and stay away from any wiring or plumbing. Avoid sheds, small or open shelters, dugouts, bleachers, or grandstands. If a sturdy building is not nearby, a hardtopped metal vehicle with the windows closed will offer good protection, but avoid touching any metal.

- Avoid open areas. Stay away from trees, towers, and utility poles. Lightning tends to strike the taller objects.
- Stay away from metal bleachers, backstops and fences. Lightning can travel long distances through metal.
- Do not resume activities until 30 minutes after the last thunder was heard.
- outdoor events may want to have a fonealert NOAA Weather Radio. The radio will allow you to monitor any short-term forecasts for changing weather conditions, and the tone-alert feature can automatically alert you in case a severe thunderstorm watch or warning is issued. To find your nearest NOAA weather radio transmitter, go to http://www.nws.noaa.gov/nwr/ and click on "Station Listing and Coverage."

If you feel your hair stand on end (indicating lightning is about to strike)

- ► Crouch down on the balls of your feet, put your hands over your ears, and bend your head down. Make yourself as small
 - a target as possible and minimize your contact with the ground.
- Do not lie stat on the ground.



NOAA

Asthma Emergency Signs

Seek Emergency Care If A Child Experiences Any Of The Following:

- + Child's wheezing or coughing does not improve after taking medicine (15-20 minutes for most asthma medications)
- + Child's chest or neck is pulling in while struggling to breathe
- + Child has trouble walking or talking
- + Child stops playing and cannot start again
- + Child's fingernails and/or lips turn blue or gray
- + Skin between child's ribs sucks in when breathing

Asthma is different for every person.

The "Asthma Emergency Signs" above represent general emergency situations as per the National Asthma Education and Prevention Program 1997 Expert Panel Report.

If you are at all uncertain of what to do in case of a breathing emergency...

Call 9-1-1 and the child's parent/guardian!

Michigan Asthma Steering Committee of the Michigan Department of Community Health

(From the Grandville, Mich., Little League 2001 Safety Plan)

M.O.T. Little League Safety Audit

Board Member:	Position:	
Team:	Date:	
Division:	Facility	

Question	Yes	No
Manager or Coach have Medical Release Forms for all players?		
Manager or Coach have a stocked First Aid Kit?		
Manager or Coach know were the Truama First Aid kit is located?		
All volunteers approved by Board?		
All volunteers have approved ID?		
Are there First Aid supplies in lock box (Ice Packs / Bandaids)		
Did the team warm up before the start of the game?		
Manager or Coach aware of the inclement weather policy?		
All Players are in the dugout encloser (No activities outside dugout)?		
Face Sheild worn by pitcher were applicable?		
All equipment is located inside the dugout?		
Is the Catcher wearing the proper helmet equipment?		
s the Catcher wearing the equipment during warm ups?		. *
All protective equipment is being used properly?		
Field was prepared before the game?		
Field was cleaned after the game?		